

Wahkiakum High School Portfolio Rubric

Student Name: _____ Date: _____

Reviewer Name: _____ Score _____ / 40 pts

Category	4	3	2	1
Organization	Information is well organized: in sequence below, including a table of contents and divider pages.	Information is organized: in sequence below, but lacks a table of contents.	Information is somewhat organized: in sequence below, but lacks a table of contents and divider pages	No organization.
Transcript	Current transcript with date is present.	Transcript is present, but not up to date.		No transcript is present.
High School and Beyond Plan	All components of High School and Beyond Plan are present and well written in essay form.	All components of High School and Beyond Plan are present and written in essay form.	Significant pieces of the High School and Beyond Plan are missing or not well written.	High School and Beyond Plan is not present.
Career Assessment	Career Assessments are present with written reflection on two or more jobs, one of which is related to HS&B Plan.	Career Assessments are present with written reflection on one job.	Career Assessments are present with no written reflection.	Career Assessments are not present..
Resume	Resume is professional and complete.	Resume is complete and without errors.	Resume is not complete and/or lacks sufficient effort or editing.	Resume not present or done with very little evidence of effort.
Fact Sheet with Certificates, Awards, and Activities	Fact Sheet including activities, certificates, and awards precedes clearly labeled and explained images of activities, certificates, and awards.	Fact Sheet including activities, certificates, and awards precedes one or two images of activities, certificates, and awards.	Unorganized fact sheet and/or no representations of activities, certificates, or awards.	No fact sheet and/or representations of activities, certificates, or awards.
Community Service Documentation	More than 24 hours of community service are charted and signed by supervisors.	At least 18 hours of community service are charted and signed by supervisors.	More than 12 community service hours are charted and signed by supervisors.	Less than 12 hours of community service hours are charted and signed by supervisors.
Best Works	Four or more examples of recent best works are clearly labeled. Detailed written reflection explains how each shows specific learning.	Three or more examples of recent best works are clearly labeled. Written reflection explains how each shows learning.	At least two recent best works are clearly labeled.	No examples of best works.
Letters of Recommendation	Three letters of recommendation present.	Two letters of recommendation present.	One letter of recommendation present.	No letters of recommendation present.
Test Scores	Two state assessments and one SAT or ACT	At least two state assessments.	One state assessment score (SBA).	No test scores present.

